# Canvas® Student Getting Started Checklist

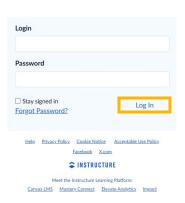
# **Overview**

Welcome to Canvas! Canvas is a Learning Management System (LMS). Canvas is a web-based system so it is not installed on your computer, but you should make sure your computer and browser can run Canvas by checking the technical requirements. Follow this checklist to ensure you're ready to start your learning journey. For an indepth look at Canvas, view our <u>Canvas Student Getting Started Guide</u>.

# **Checklist**

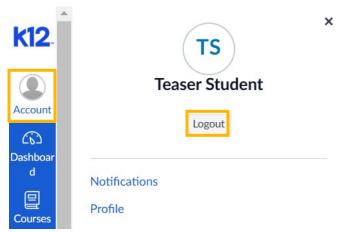
- 1. Check Technical Requirements
  - Ensure your computer or mobile device meets the technical requirements for optimal Canvas performance.
  - Technical Requirements:
    - For the best performance, Canvas should be used on the current or previous major releases of Chrome<sup>®</sup>, Firefox<sup>®</sup>, Edge<sup>®</sup>, or Safari<sup>®</sup>. Canvas runs on Windows<sup>®</sup>, Mac<sup>®</sup>, Linux<sup>®</sup>, iOS<sup>®</sup>, Android<sup>®</sup>, or any other device with a modern web browser.
    - Canvas requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades. For the best performance, access Canvas with a computer that supports the most recent browser versions. It is recommended to use a computer five years old or newer with at least 1GB of RAM.
    - o It is recommended to have a minimum internet speed of 512 kbps.
    - Canvas is optimized for desktop displays. However, if you are using a mobile device, you can access Canvas using a mobile application (app) or mobile browser. The Canvas mobile apps require Android 8.0 or later and iOS 16.0 or later.
- 2. Retrieve Your Login Information
  - Contact your Observer to obtain your username and password.
- 3. Log In to Canvas
  - Go to the Canvas Login Page.
  - Enter your Username and Password.
  - Select Log In.





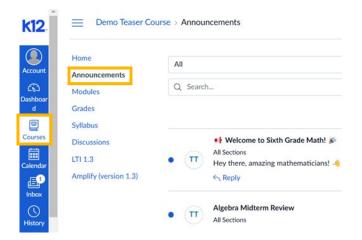
# 4. Familiarize Yourself with Logging Out

 When you're finished, log out by selecting Account in the Global Navigation menu and then Logout.

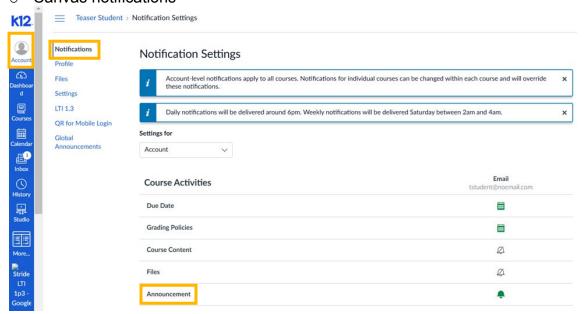


## 5. Check for Announcements

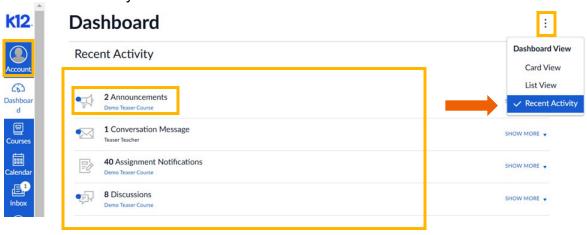
- Regularly view announcements to stay updated on important course information. Announcements can be found in many areas of Canvas. Locate all locations:
  - o Announcements link in the Course Navigation menu



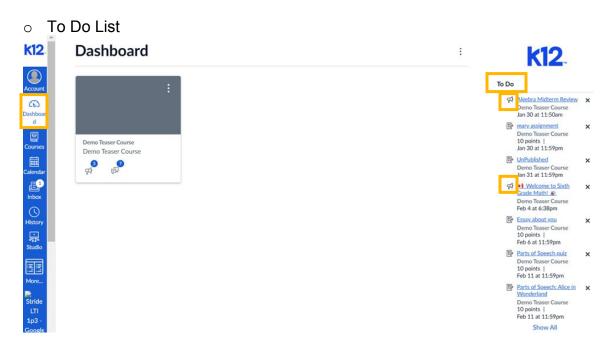
Canvas notifications



o Recent Activity Dashboard



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# 6. Explore Assignments

- Find your assignments in the Modules, Syllabus, Calendar, or To Do areas.
- Select an assignment to view assignment details and if it has a rubric.
- View the available assignment submission types for the selected assignment.

### 7. Use the Calendar

- Access the Calendar to see all your course due dates and activities.
- Select Calendar in the Global Navigation menu and choose your preferred view (Week, Month, Agenda).

## 8. Navigate Your Course

- Select Courses in the Global Navigation menu and choose your course.
- Select each option from the Course Navigation menu to explore the contents.

#### 9. Participate in Discussions

- View discussions by selecting Discussions in the Course Navigation menu.
- Engage in course discussions as required.

#### 10. Check Your Grades

 Access grades by selecting the Grades link in the Course Navigation menu to track your progress.

### 11. Explore Modules

• If your instructor uses **Modules**, access them via the **Modules** link to see the course content organization.

## 12. Set Up Notification Preferences

• Go to **Account** > **Settings** to add contact methods and configure your notification settings.

### 13. Take Quizzes

• Find available quizzes in your course by selecting **Modules** or **Syllabus** in the **Course Navigation menu**.

If you have any questions, don't hesitate to contact your instructor or Observer for assistance. Happy learning in Canvas!

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