



Book	Board of Trustees Policy
Section	900 Community
Title	SCHOOL VISITOR POLICY
Code	914
Status	Active
Adopted	December 9, 2024

Agora Cyber Charter School Board of Trustees

SCHOOL VISITOR POLICY

Authority

The Board of Trustees (“Board”) of Agora Cyber Charter School (“Charter School”) recognizes the value of family involvement and engagement in the learning process of their children and youth. The Board not only recognizes this but also encourages parents/guardians and/or learning coaches to be involved in the educational process. To ensure the orderliness of the classroom experience, and to provide protection to all students and to the employees of the Charter School, the Board hereby establishes this policy to govern visits in the online classroom.

Definition

For purposes of this policy, a visitor is defined as any individual who attends online live sessions such as instructional classes or assemblies, as well as any Charter School-sponsored event such as Agora Day Out (ADO) activities. A visitor includes, but is not limited to learning coaches, parents, legal guardians, guest speakers, and contracted service providers (“Visitors”).

Guidelines

1. For students in Kindergarten through Grade 5, it is expected that Visitors be with the child during the live instructional sessions to provide support to their child. For all other students, it is strongly encouraged that the Visitor be present in the vicinity as the child/adolescent when they are attending live sessions.
2. Visitors shall refrain from directly interacting with the teacher or staff members during the classroom sessions or intervening with the instruction unless specifically requested by the teacher.
3. Visitors shall not have access to any student records, personally identifiable information (“PII” and as defined by the Family Educational Rights and Privacy Act (FERPA), or other confidential information during virtual sessions or at related Charter School events.

4. Staff shall ensure that any discussions or displayed content within virtual classrooms adhere to FERPA requirements, avoiding the disclosure of PII.
5. Visitors shall be advised to respect the confidentiality of all students in the online session and are required to avoid actions like recording, photographing, or sharing any part of the session where other students are identifiable.
6. The classroom teacher has the right to ask any Visitor to leave the session who is disrupting the instruction and/or negatively affecting the classroom environment.
7. If there are repeated offenses from any Visitor, the Charter School principal or program supervisor has the authority to ask the Visitor to cease attending online class sessions until further notice.
8. If a Visitor disregards the instruction of the principal or program supervisor and continues to disrupt the classroom learning experience, such conduct may be considered harassment of staff in which Board Policy 224 is violated, and the Charter School may take further legal action to eliminate the disruptive behavior to protect the rights and well-being of students and employees of the Charter School.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

Adopted this 9th day of December 2024