



Book	Board of Trustees Policy
Section	100 Programs
Title	Participation Via Alternative Means And Recording of IEP Team Meetings
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Agora Cyber Charter School

Board of Trustees Policy

Participation Via Alternative Means And Recording of IEP Team Meeting

The Board of Trustees of Agora Cyber Charter School ("Charter School") recognizes under certain circumstances alternative means may be necessary for ensuring participation of parents and students at IEP team meetings.

Pursuant to Title 34 CFR § 300.328, entitled "Alternative means of meeting participation," when conducting IEP Team meetings and placement meetings, and carrying out administrative matters under IDEA 2004 (such as scheduling, exchange of witness lists, and status conferences), the parent of a child with a disability and the school may agree to use alternative means of meeting participation, such as video conferences and conference calls. (Authority: 20 U.S.C. 1414(f)).

Pursuant to applicable state and federal regulations, the Charter School may hold IEP team meetings via video conferences or conference calls if the parents and school agree to do so. The Charter School prefers to assemble in-person for IDEA 2004 meeting participation and will so notify the parent of a child with a disability and hold IDEA 2004 meeting(s), including but not limited to IEP team meetings, via video conferences or conference call provided the parent of a child with a disability agrees to holding the meeting via video conferences or conference call.

It is the policy of Charter School that IEP team meetings and other meetings held pursuant to IDEA 2004 shall not be recorded by Charter School even when held via video conference or conference call and that recordings of IEP meetings are not to be maintained unless the use of recording devices at IEP team meetings are necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed under IDEA 2004.

In the event that a parent requests that an IEP team meeting or other meeting held under IDEA 2004 be recorded, the parent shall notify Charter School in advance of the intent to record an IEP team meeting and shall notify persons in attendance at the meeting that the meeting is being recorded. If a parent records an IEP team meeting, the Charter School shall also record the IEP team meeting and maintain a copy of the recording. The Charter School shall notify the parent in advance of any IEP team meeting that the Charter School records and shall notify persons in attendance at the meeting that Charter School is recording the meeting.

Any recording that is maintained by the Charter School is considered an education record within the meaning of the Family Education Rights and Privacy Act (FERPA) and is subject to the confidentiality requirements of FERPA and IDEA 2004.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.